

**CITY OF PINE LAKE, GEORGIA
WORK SESSION AGENDA
APRIL 8, 2025 @ 6:00PM
COURTHOUSE & COUNCIL CHAMBERS
459 PINE DRIVE, PINE LAKE, GA 30072**

NOTE: All attendees are reminded to silence cellular phones and other devices that may cause interruption of the session proceedings.

CALL TO ORDER – WORK SESSION

ANNOUNCEMENTS/COMMUNICATIONS

ADOPTION OF THE AGENDA OF THE DAY

PUBLIC COMMENTS – 3 minutes each please

NEW BUSINESS

1. Audio/Visual Equipment - Issues Related to Live-stream Audio, Potential Solutions
2. Community Service Through Georgia Department of Community Supervision
3. Tennis Court Rehabilitation Project
4. Preliminary Capital Improvement Program (CIP)
5. Fiscal Year (FY) 2025 Budget Modifications (see: *Strategic Performance Report (SPR), April*)

PUBLIC COMMENTS – 3 minutes each please

REPORTS AND OTHER BUSINESS

- Strategic Performance Report (SPR), April

Reports/Comments

- Mayor
- City Council

Information for “The Pine Lake News” eblast.

Executive Session

ADJOURNMENT

MAYOR

Brandy Hall

COUNCIL MEMBERS

Jean Bordeaux, Mayor pro tem
Jeff Goldberg
Tom Ramsey
Thomas Torrent
Augusta Woods

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PRELIMINARY COUNCIL AGENDA MEMORANDUM (CAM)

TO: Honorable Mayor and Council Members

FROM: Ned Dagenhard, Assistant City Clerk

DATE: April 8, 2025

TITLE: Audio/Visual Equipment – Issues Related to Live-stream Audio, Potential Solutions

RECOMMENDATION

The City of Pine Lake should analyze new equipment quotes presented by *Quality Communications*, with the goal of procuring microphone devices that better pair with desired functionality. In all likelihood, this will include mobile “conference table” dynamic microphones for the dais and attorney/clerk tables, as well as a “shotgun” microphone for the podium.

BACKGROUND

Immediately following implementation of the new Courtroom/Council Chambers, members of the public began voicing concerns related to sound interruptions and low volume during the “live streamed” Council meetings. In troubleshooting these issues, two fixes were presented: boost the output volume of the livestream; and correct user error. The former solution proved ineffective. The latter solution presented an important question—is it reasonable to expect that every speaker—on the dais, at the staff tables, and at the podium—will maintain <5 inch distance from the microphone *and* proper orientation (speaking directly into the top of the microphone) the entire time they are speaking? The answer is no.

The current directional microphones (soft, low-output, high resolution) do not appear to pair with use. After multiple site visits by our Audio/Visual equipment vendor, *Quality Communications*, multiple solutions were presented, and Council will have an opportunity to hear from a *Quality Communications* representative as to what the benefits and potential deficits of these technologies are. In my view, a combination of mobile, dynamic (high-output, omnidirectional, lower resolution) “conference room table” microphones, plus a “shotgun” microphone (see: news anchor boom mics, minus the fuzzy wind guard) for the podium is the most comprehensive solution.

RESOURCE IMPACT

As quotes have been solicited, but not yet received at the time this memorandum was drafted, the resource impact remains unknown.

ATTACHMENTS

None.

Ned Dagenhard
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PRELIMINARY COUNCIL AGENDA MEMORANDUM (CAM)

TO: Honorable Mayor and Council Members
FROM: Sarai Y'hudah-Green, Chief of Police
DATE: April 8, 2025
TITLE: Community Service Through Georgia Department of Community Development

RECOMMENDATION

It is my recommendation that the city of Pine Lake approve the application to partner with the Georgia Department of Community Supervision for Community Service.

BACKGROUND

Partnering with the GA Department of Supervision will allow the city the opportunity for individuals to complete mandated community service. Our volunteers can tackle various pending projects across the city while fulfilling their obligations.

RESOURCE IMPACT

- Park Cleanups and Beautification – Volunteers can help maintain and enhance public parks, including planting flowers, cleaning up litter, or building community gardens.
- Public Space Maintenance – Volunteers can assist in maintaining public spaces like sidewalks, roadways, or street signage, helping to ensure that they stay safe and welcoming.
- Assistance with Local Events – Volunteers can assist in community events, from festivals to neighborhood gatherings, helping to foster community spirit.

ATTACHMENTS

(See announcement)

Announcement:

The city of Pine Lake Police and Public Works Department are proud to once again offer meaningful opportunities for individuals to fulfill court mandated community service partnering with the Georgia Department of Community Supervision. We aim to create a program that benefits not only the agency, but also the individuals who volunteer their time.

Community service provides volunteers with the unique chance to contribute to local development while gaining valuable learning experience and a sense of purpose through social duty. It also fosters civic engagement and can even offer career building opportunities. We have been firsthand. We have seen firsthand how volunteering can create positive impacts both for individuals and for the community at large.

We eagerly anticipate collaborating with our volunteers to tackle various pending projects across the city or for personal growth and community improvement.





PRELIMINARY COUNCIL AGENDA MEMORANDUM (CAM)

TO: Honorable Mayor and Council Members
FROM: Bernard Kendrick, Public Works Director
DATE: April 8, 2025
TITLE: Tennis Court Rehabilitation

RECOMMENDATION City Council should consider approval of a proposal to repair, rehabilitate, and transform the existing tennis court to enhance recreation within the City of Pine Lake.

BACKGROUND

The existing tennis court has been in disrepair for some time. Residents have expressed a desire to repair and rehabilitate the court to enhance recreational opportunities. Residents also desire to transform the existing tennis court to be able to accommodate a transformation into pickleball as an additional alternative.

A private citizen has expressed the desire to donate \$10,000 toward the repair, rehabilitation, and transformation of the existing tennis court.

Staff have met with P.L.A.I.N. representative Calvin Burgamy to outline the various concerns and opportunities for success.

RESOURCE IMPACT

The proposed cost to repair/rehabilitate/transform the existing tennis court to a tennis/pickleball facility. The donation of \$10,000 will offset the budgeted costs for improvement. The estimated cost for the improvements will not exceed \$30,000 for the city. The net impact to the city upon acceptance of the donation will be \$20,000.

ATTACHMENTS

Tennis Court Cost Matrix

**CITY OF PINE LAKE
TENNIS COURT COST MATRIX**

CITY OF PINE LAKE TENNIS COURT COST MATRIX						
	TENNIS COURT RESTORATION	TENNIS COURT ONLY	PICKLE BALL ONLY	TENNIS/PICKLEBALL HYBRID	FENCE REPAIR	TOTAL COSTS
	COURT RENEW	\$ 17,072.00	NO BID	NO BID	NO BID	\$17,072.00
	MATCH POINT TENNIS	\$ 13,000.00	\$15,500.00	\$13,750.00	NO BID	
	ADVANCED ATHLETIC SURFACES, LLC	NO BID	NO BID	\$16,380.00	\$9,870.00	\$26,250.00
	HOMES BEST FRIEND	NO BID	NO BID	NO BID	\$15,121.00	\$15,121.00
	ERGERON				\$13,437.00	\$13,437.00



PRELIMINARY COUNCIL AGENDA MEMORANDUM (CAM)

TO: Honorable Mayor and Council Members
FROM: Bernard Kendrick, Public Works Director
DATE: April 8, 2025
TITLE: Preliminary Capital Improvement Program (CIP)

RECOMMENDATION

City Council should consider approval of a proposed outline for capital project improvements within the City of Pine Lake from 2025 - 2030.

BACKGROUND

The proposed 6-year capital improvement plan proposes to designate funds for improvements within various categories (Interlocal Agreement 10.10.24, SPLOST I, SPLOST II, LMIG, and CDBG). Capital projects are investments in assets that are expected to have a useful life of several years. The purpose of these projects is to create long term value for our organization.

The attached document is a working guide for policy makers and staff to organize and plan needed community improvements.

RESOURCE IMPACT

Interlocal Agreement 10.10.24 allocates \$2,000,000 towards various improvement categories

SPLOST I allocate the remaining \$12,000 towards various improvements

SPLOST II allocates \$716,800 towards Roads/Streets/Bridge and Recreation improvements

Local Maintenance Improvements Grant (LMIG) allocates approximately \$15,000 per year towards Streets related improvements

ATTACHMENTS

6 YEAR Cost Matrix

CITY OF PINE LAKE CAPITAL IMPROVEMENT PROGRAM

PROJECTS	SUB PROJECT	SUPPLEMENTAL PROJECT	GRANTS	ADDITIONAL FUNDING	2025	2026	2027	2028	2029	2030	TOTAL
INTERLOCAL AGREEMENT 10.10.24											
DAM PROJECT					\$15,000.00	\$135,000.00					
LAKE PROJECT					\$15,000.00	\$35,000.00					
WETLANDS PROJECT					\$15,000.00	\$85,000.00					
GREENSPACE											
	POPLAR PARK				\$10,000.00						
	CITYWIDE BEAUTIFICATION				\$10,000.00						
	TREE CANOPY MANAGEMENT PROGRAM				\$25,000.00						
ROADS/STREET/ BRIDGE											
	TRAFFIC SIGN REPLACEMENT					\$12,000.00					
	ADA ISSUES					\$30,000.00					
	PAVING				\$317,760.00	\$236,112.00					
		CLUBHOUSE DRIVE									
		MAGNOLIA DRIVE									
					\$ 162,384.00						
		ORCHID DRIVE									
		DAHLIA DRIVE									
					\$ 155,376.00						
		PARK DRIVE									
		RIDGE ROAD									
					\$ 147,744.00						
		LAKESHORE DRIVE									
					\$ 88,368.00						
					\$554,000.00						
STORMWATER MANAGEMENT											
	TRIBUTARY 16 CHANNEL IMPROVEMENT				\$25,000.00	\$100,000.00					
	STREET SWEEPING					\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	
RECREATION											
	TENNIS COURT REHABILITATION			\$10,000 DONATION	\$30,000.00						
	COMMUNITY GARDEN					\$5,500.00					
	PLAYGROUND REHABILITATION					\$2,500.00				\$2,500.00	
	DOG PARK PROJECT					\$25,000.00					
	TRAIL MANAGEMENT				\$2,600.00		\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	
	BEACH RENOURISHMENT				\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	
TOURISM											
25000	MONUMENT SIGNANGE				\$25,000.00						
	POLE BANNERS				\$5,000.00		\$3,000.00		\$3,000.00		
	EVENT SPACE UPGRADES	CLUBHOUSE UPGRADE				\$60,000.00					
		BEACH HOUSE UPGRADE				\$20,000.00					
ECONOMIC DEVELOPMENT											
	PLAZA UPGRADES				\$5,000.00						
	STORAGE MANAGEMENT				\$40,000.00						
	SPACE MANGEMENT					\$50,000.00					
	GENERATORS	CLUBHOUSE			\$25,000.00						
		COURTHOUSE			\$25,000.00						
	ROOFING										
		CLUBHOUSE				\$35,000.00					
		CITY HALL				\$35,000.00					



The supplemental document for *New Business Item 5, Fiscal Year (FY) 2025 Budget Modifications* is the April 2025 Strategic Performance Report.

This document will be provide to the governing authority, and the public ahead of the April 8th, 2025 Work Session.